

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**

**Emergency Meeting**

***March 13, 2020 at 10:00 a.m.***

**MINUTES**

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**EMERGENCY MEETING**

**Call to Order** was made at 10:00 a.m.

**Pledge of Allegiance**

**Roll Call:** Rick Koehler, John Henderson, Jane Neufeld, Thomas Farley (via phone), Vincent Flatt, Krista Predmore and George Beodeker.

1. **Motion** to close all township facilities to outside groups/organizations through April 30, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion** to close the township office to residents except for Monday, Wednesday and Friday between 8am and 10am or by appointment only was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion** to authorize expenditures for supplies and other items needed in regard to COVID-19 not in excessive of \$10,000 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion** to cancel the Planning Commission meeting scheduled for March 17, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion** to close the Township Offices at the Administrator's discretion noon on March 13, 2020 for township personnel to prepare their families and homes for the spread of COVID-19 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Other items discussed:

- Remote work policies and procedures
- Dept. Health dictates isolation/quarantine
- EMC's recommendations
- Emergency Responders in the Township
- Tax Collection in April
- Vendors
- Public Works operations

**Motion to adjourn** the meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting:  
All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore  
Administrator